

# Run Academy Worthing

## Privacy and Data Policy

27/02/2018

In becoming a member of Run Academy Worthing (RAW), RAW will collect certain information about you which will include your name, date of birth, gender, URN number, email address, address, telephone number, names of the England Athletics (EA) affiliated clubs that you are a member of or were previously a member of and details of any coaching or officiating licenses you hold (**Athletics Data**).

All members of RAW will be affiliated with EA, and RAW will pass your 'athletics data' to EA. In addition to passing data to EA (see information sent to clubs or you can request to receive it again by emailing [dataprotection@englandathletics.org](mailto:dataprotection@englandathletics.org)) the use of data is likely to include the following activities and more:

### Training and competition entry

- Share data with club coaches or officials to administer training sessions
- Share data with club team managers to enter events
- Share data with facility providers to manage access to the track or check delivery standards
- Share data with leagues, county associations (and county schools' associations) and other competition providers for entry in events

### Funding and reporting purposes

- Anonymised data shared with a funding partner as condition of grant funding e.g. Local Authority
- Anonymised data analysed to monitor club trends

### Membership and club management

- Processing of membership forms and payments
- Share data with committee members to provide information about club activities, membership renewals or invitation to social events
- Publishing of race and competition results
- Website and social media management

### Marketing and communications

In keeping our members up to date with training locations, events and other running related activities (club newsletters) we use the 'Mailchimp' email system and Facebook.

Members are welcome to 'unsubscribe' from the email distribution list at any time by either clicking the unsubscribe link at the bottom of emails or by contacting RAW at [runacademyworthing@gmail.com](mailto:runacademyworthing@gmail.com). However, no other mechanism for communicating with members is in place.

RAW will retain your data for up to 4 years after your membership is terminated after which point it will be either totally deleted or anonymised.

RAW will at all times take steps to ensure that your data remains private, for example ensuring that information is held securely either in the EA portal, or within password protected accounts.

Any questions or concerns re privacy and data should be addressed to the Club Secretary in the first instance.

Version control:

First Issue: 27/02/2018, Dan Robinson